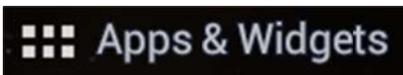# How to register the tablet to a Google® account.

Though not required, registering the tablet to a Google account is recommended in order to access Google services such as Gmail, Google Play and Picasa, and the Android Market. If you already have a Gmail account then you also have a Google account, but they are not quite the same. If you use a computer to create a Google account, you can use any valid email account. If you use this procedure to create a Google account then a Gmail account will also be created and used with that Google account.

IMPORTANT: *Before attempting to complete this procedure, make sure the device is connected to the Internet.*
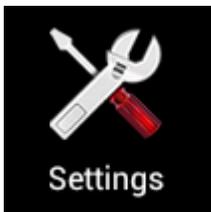
1. On the desktop, tap the **Home** icon.

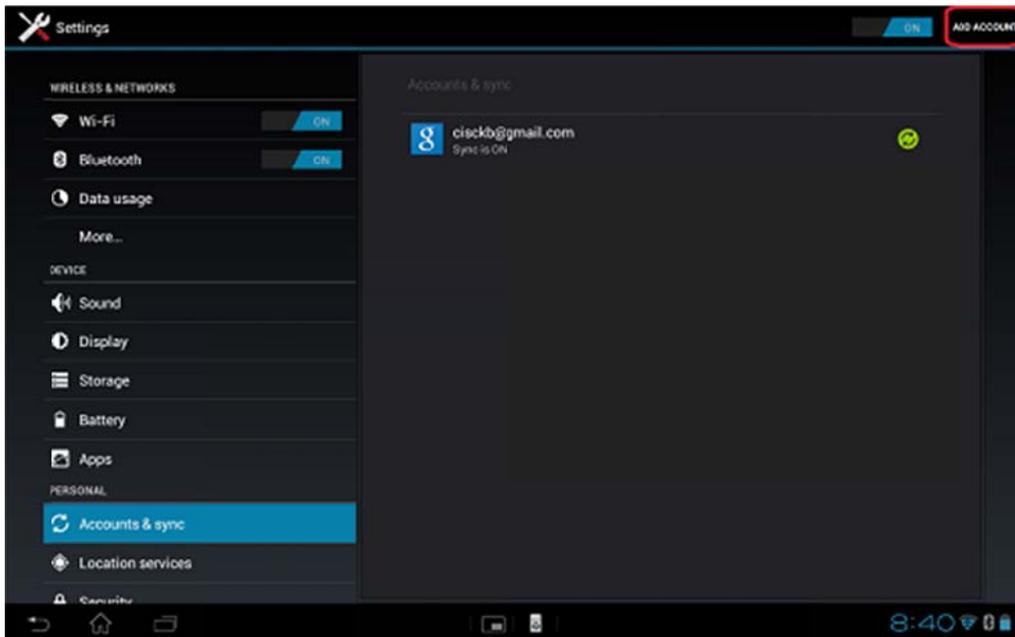2. In the upper-right corner of the desktop home screen, tap the **Apps & Widgets** icon.

3. In the **Apps & Widgets** screen, tap the **Settings** icon.
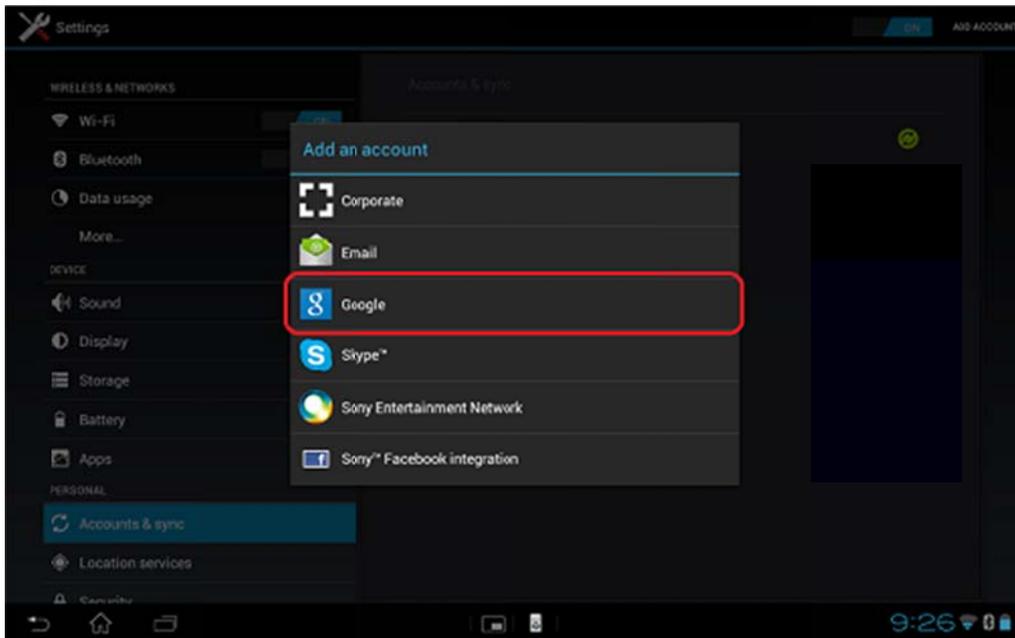

4. In the **Settings** screen, tap to select **Accounts & sync** .

5. In the **Accounts & sync** screen, tap **ADD ACCOUNT** .

6. At the **Add an account** prompt, tap to select **Google** .

7. In the **Add a Google Account** screen, tap either the **Existing** or **New** , depending on whether or not you want to sign-in to an existing account or create a new one.

8. If you selected **Existing** , use the on-screen keyboard to enter the email address and password associated with that account, and then tap the **Sign in** button.

9. If you selected **New** , follow these steps to create a new Google Account:

    A. In the **Your Name** screen, use the on-screen keyboard to enter your first and last name, and then tap **Next** .

    B. In the **Create email address** screen, use the on-screen keyboard to enter the desired email address account name, and then tap **Next** .

    C. In the **Create password** screen, use the on-screen keyboard to enter a password (8 character minimum), confirm the password, and then tap **Next .**

    D. In the **Recovery information** screen, use the on-screen keyboard to enter a recovery email address, tap the down arrow to select the desired security question and the answer to that question, and then tap **Next** .

    E. Follow the on-screen instructions to finish the account creation process.

Once you are signed in to your account you will be prompted to enter your credit card information to enable purchases at the Google Play Store. You can choose to enter the requested information and tap the **Save** button, or to enter the requested information at a later time by tapping the **Skip** button. **You do not to enter this information to purchase FREE apps.**

For video instructions, click HERE or visit the GATE Media Gallery